**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Instructions:** Please go over the tutoring checklist and mark those that are a “yes” response, to see if you are using these practices in successful tutoring. Be sure to also answer the last question on the back and then submit in the office by *October 17th* to participate in the drawing.

**Tutor Checklist**

\_\_\_\_\_\_\_ My student and I spend time checking in about the week.

\_\_\_\_\_\_\_ I come prepared for our sessions, but am flexible to do something different that might be needed.

\_\_\_\_\_\_\_ We discuss what we will do for the session and confirm how much time we have to work together.

\_\_\_\_\_\_\_ What we do in our sessions is relevant to the student’s life.

\_\_\_\_\_\_\_ My student gets plenty of opportunities to talk in our session. They talk about 75% of the time in our sessions.

\_\_\_\_\_\_\_ I give my student chances for repeating information that was not spoken or not understood clearly the first time.

\_\_\_\_\_\_\_\_\_ We reread short articles or book passages at least 3 times to help build

fluency.

\_\_\_\_\_\_\_ My student is writing in our sessions. I am not writing what they

can write themselves.

\_\_\_\_\_\_\_ I give my student homework and we review it the following week.

(*over*)

\_\_\_\_\_\_\_ I am using a regular book to make progress through and review each chapter.

\_\_\_\_\_\_\_ My student summarizes things learned or studied at the end of our sessions.

\_\_\_\_\_\_\_ I know I can refer to my initial lesson plan sheet, the tutor

training folder, staff, and other tutors for ideas to use in my

tutoring sessions and for finding level appropriate tasks.

\*\*For those you did not check, how will you try to put them into practice more for future tutoring sessions?