

September Hiring Events

Dress to Impress; Bring your Resume



13th 10-2 Veterans and Community at the Carver Center —pre-register

20th 1-4pm—Center Open Job Fair

Thursdays 10-noon Employers of the Week

Closed September 4th for Labor Day.

Ring the Bell on the front desk when you get a new job! Let's celebrate!

LOOKING FOR A NEW JOB?

Register at www.vawc.virginia.gov to find local job openings. Please see the staff at the front desk if you need assistance.

COMPUTER USAGE GUIDELINES:

You are welcome to use computers for job searches, resume creation, writing cover letters, completing class homework and job applications. **Other uses are prohibited.**

Virginia Workforce Centers do not discriminate on the basis of race, color, religion, political affiliation, national origin, gender marital status, age, disability or veteran's status in its programs, activities or employment practices.

El Centro de la Fuerza Laboral es un empleador / programa de oportunidades. Ayudas y servicios auxiliares están disponibles a pedido de personas con discapacidad.



Your Center Manager:
Tom Gillette
434-963-2961

Piedmont Workforce Network is an equal opportunity employer/program. Auxiliary aides and services are available upon request to individuals with disabilities. TTD/TTY: 711. Funded by the Department of Labor, state and local funds.



VIRGINIA WORKFORCE CENTER CHARLOTTESVILLE



September 2017 Schedule and Services

YOUR ONE-STOP SOLUTION FOR JOB SEEKERS AND EMPLOYERS

2211 Hydraulic Road, 1st Floor,
Charlottesville, VA 22901
434-963-2960

The Workforce Center hours are Monday, Tuesday,
Thursday and Friday from 8:30 am to 4:30 pm.
Wednesdays, the Center is open from 9:30am to 5:30pm.



For updated info on events,
visit our Facebook page at:
Charlottesville Workforce
Center





SEPTEMBER 2017

Services Available at the One-Stop Center

The Virginia Workforce Center Charlottesville is a resource for anyone seeking employment or businesses seeking employees, offering assistance with:

- Job Searches
- Interview Skills
- Resume Writing
- Career Exploration
- Unemployment Compensation
- Internet, Phone, Fax & Copier

PVCC ADULT CAREER COACH Services include career assessment, information about PVCC training, certificates and degree programs, and assistance in completing the steps to become enrolled at PVCC including applying for financial aid and taking the placement testing (if needed).

GoodCare representatives will conduct an open house every Wednesday at 9:30am to discuss health care training and funding opportunities for individuals seeking a career in the healthcare field.

WIOA (Workforce Innovation Opportunity Act) program for eligible individuals provides intensive training and supportive services to assist job seekers in obtaining employment, training or education.

VETERAN'S EMPLOYMENT REPRESENTATIVE If you are a veteran and looking for work, the VEC has a Veteran's Employment Representative available to assist you. Call 434-951-6440 for an appointment.



VETERAN BENEFITS—meet with a benefits rep to find out what benefits you are qualified for and how to obtain them.

RESUME REVIEW by a Human Resources pro. September 20th from 12-2pm

JOB CORPS is a residential education and training program for young adults 16-24. September 14th from 10am-1pm.

SCSEP (Senior Community Service Employment Program) If you are an unemployed, low-income, older worker (at least 55), and want to return to the workforce, Goodwill has a SCSEP representative to answer your questions. Call 540-886-2200 for more information.

JOB CLUBS and ORIENTATIONS

- DARS Job Club
- DARS Orientation
- Wednesdays @ 9:30am
- Thursdays @ 9:00am

**TRAINING
JOB SEEKER WORKSHOPS**

Tuesdays—2:00pm to 3:30pm

- ★ **September 5—Resume Writing**—What does your resume say about you, and how does it say it? Are you telling Employers what they need to know?—with Juan Wade
- ★ **September 12—Developing Strategies for Job Interviews**—with Mary Grant
- ★ **September 19—Making Connections** in your job search. How to network with other people.—with Juan Wade
- ★ **September 23rd**—10-1pm at PVCC —Special Workshop on completing **Federal Applications** with VEC Rep. Mike Barnes. Call for details.
- ★ **September 26—Professionalism** with Mary Grant
How to present yourself, what's expected of you before and after you're hired. Not just getting a job, but keeping it and excelling once you have one.

To pre-register (not required) for the workshops, call 963-2960 or email tgillette@goodwillvalleys.com with the date and workshop you would like to attend. You should be registered as a job seeker at www.VAWC.Virginia.gov.

Other Training Available

- ★ **GED Classes**—Monday Wednesday Friday 9:30am-12:30pm. Starting on 9/18 and held during the school year. Call 434-245-2817 to register for Fall classes
- ★ **Basic Computer Training** — Sign up at the desk or call 963-2960
- ★ **ESL (English as a Second Language) for adults.** Tuesday and Thursday 10-12 noon starting 9/12 and held during the school year. Call for information.
- ★ **Financial Training available. Ask at the front desk or call 434-963-2960**
- ★ **What do you really need to know to help you with your job search and career? Let us know what would be helpful, and we'll see what we can arrange.**

Do you Want to Improve Your Technology, Reading or Math Skills? Go to www.gcflearnfree.org—it's fun and FREE!